

Oxford Mayor and Council
Work Session
Monday, August 19, 2024 – 6:30 P.M.
Oxford City Hall
110 W. Clark Street, Oxford, Georgia
Agenda

1. **Mayor's Announcements:**
2. **Committee Reports:** The Trees, Parks and Recreation Board, Planning Commission, Downtown Development Authority, and the Sustainability Committee.
3. ***Review the Old Church Management and Renovation Proposals:** Staff from THE Event, LLC will be available to discuss their acting as a general contractor to oversee the renovation of the bridal area and bathroom and the creation of a groomsman room. There is also a proposal to replace the current deck with a pavilion and transforming the cottage into restrooms and a warming kitchen.
4. ***Review Pedestrian Traffic Analysis for a Mid-Block Crossing to Asbury Street Park:** Mr. Robert Renwick (Keck & Wood) will be at the meeting to discuss this item with the Council. Please see attached documents for details.
5. ***Review the Task Order from AtkinsRéalis for Preliminary Site Analysis for Old Church Parking:** Please see attachment Section 1 for details.
6. ***Review the Resolution to Amend the Fee Schedule for Planning, Development, Review, and Inspection:** House Bill 461 eliminated the ability to calculate fees for renovation and other construction projects based on the cost of the project, but it expanded the ability to use square footage in the fee calculation for extensive renovation projects (those totaling over \$75,000). Our current fee structure is no longer in compliance with State Law, and we have several tasks which have not been assigned a fee, such as re-zoning or variances.
7. ***Consider the Keck & Wood Proposal for Stormwater Improvements on Emory Street, South of E. Wade Street:** 208 Emory Street has experienced repeated flooding and so an assessment was made of the situation by Keck & Wood. GDOT indicated that because the sidewalk was originally installed by Oxford, it would be the City's responsibility to correct the drainage issue. The FY25 Capital Budget has \$100,000 for stormwater, however \$27,750 has already been committed to the stormwater pipe on Collinsworth Street.
8. **Discussion of a Personal Transportation Vehicle Plan (Golf Cart Ordinance) for Oxford:** Staff has included information from Flowery Branch and Covington.
9. **Discussion of Asbury Park Camera Upgrades:** Chief Anglin has acquired two quotes from Verkada, and FLOCK. The difference is FLOCK is an annual subscription which is expensive and Verkada is a one-time purchase. We believe Covington 911 will be purchasing the Verkada

cameras for the 911 center and tower locations throughout the county. The Council approved \$26,000 in the Capital Budget for this purpose.

10. **Georgia Municipal Employees Benefit System Defined Benefit Retirement Plan Restatement (GMEBS) Plan Restatement:** GMEBS has recently received a favorable determination letter from the IRS for the Defined Benefit Retirement Plan. Each employer using the GMEBS Retirement Plan is required to adopt the restated Adoption Agreement and General Addendum as part of the restatement process. Per Kevin Jeselnik's request, attached please find his cover memo, the draft restated Adoption Agreement, General Addendum, the restated GMEBS Basic Plan Document and Amendment 1, the Summary of Amendments and GMEBS Opinion Letter. Please print these documents for review and adoption.
11. **Consider the Fanning Institute's Proposal for Community Discussions and a Proposal on Next Steps for the Removed Historical Signs:** The Fanning Institute would design and facilitate a process to gather recommendations from the community on what to do regarding the removed signs. Recommendations will be shared with the City Council who will be responsible for developing next steps. While the cost is stated at \$6,176, staff recommends setting aside an additional \$1,800, plus mileage, for a possible additional community meeting.
12. **Annual Subscription for Supplemental Power:** Oxford is short for 2025 and based on our Reserve and Supplemental power needs, we are projected to have a total liability of \$88,533.66 at Market Rates (see Document 012a). MEAG is making inquiries about a possible Inter-Participant Transfer (IPT). MEAG has indicated these significant price hikes are due to our market going from an excess energy market to a deficit energy market. Last year MEAG was short 150 MW and that number is expected to be higher this year. Due to this tight market, it is unlikely an IPT will be offered as most participants would want to sell at Market Rates.
13. **Consideration of a Task Order from AtkinsRéalis for Whatcoat Street:** This Not To Exceed \$15,000 task order will be to make any necessary/requested changes to the current road plans. If there are no changes requested for the plans, then this task order will not be employed.
14. **Other Business:**
15. **Work Session Meeting Review:** Mayor Eady will review all the items discussed during the meeting.
16. **Executive Session:** An Executive Session could potentially be held for Land Acquisition/Disposition, Addressing Pending or Potential Litigation, and/or Personnel.

*Attachments